

CMAAF

*California Medical Association Alliance **Foundation***

*Established to assist in the funding of health programs in your community
1201 J Street, Suite 300, Sacramento CA 95814*

Guidelines for Grant Proposals

1. Project requests must be in accord with purpose of CMAAF, i.e., they must:
 - a) Be exclusively educational and/or charitable
 - b) Improve the quality of life for all people
 - c) Support and advance health education
 - d) Encourage participation of volunteers in activities that meet community health needs
2. Grant applications must:
 - a) Be received by January 15, 2009
 - b) Specify the amount requested
 - c) Outline the proposed use of the funds
 - d) Contain a budget
 - e) Include a financial statement
 - f) List all current funding resources
3. Grants are awarded for one year. You may apply the following year.
4. The following items are specifically **EXCLUDED**:
 - a) New construction/major reconstruction
 - b) Payments for health care
 - c) Operating expenses of established programs
 - d) Purchase/operation of supplies/equipment for general use
 - e) Salaries/overhead
 - f) "Seed money" (start-up funds)
5. Grants will not exceed \$1000
6. The proposal should include up to a two-page summary
7. The grant will be evaluated based on the following criteria:
 - a) The goals of the project
 - b) A timetable for achieving these goals
 - c) A description of the history/need for this project
 - d) The expected community impact including the number of people to be reached.
 - e) How the CMAAF funds will be used
8. The project administrator's name
9. Plans for future funding, if this is to be a continuing project
10. Appropriate public recognition of CMAAF as a sponsor of the project (i.e.: CMAAF listed as a sponsor on literature)
11. Recipients will be notified of the award prior to Annual Session